

GLOBAL INTERIOR
S O L U T I O N S

Crown Vic Front Seat Installation Instructions



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Headrest Removal- In Vehicle

- Depress button at base of headrest
- Raise headrest to highest position



Headrest Removal

- Compress seat foam around headrest post without button.
- Using a flat blade screwdriver, remove the metal retainer clip
- Press button on opposite headrest post, lift and remove headrest
- Replace metal retainer clip on plastic headrest post

Seat Removal Instructions

- Place seat forward so that (2) rear seat bolts can be removed. Remove bolts
- Move seat rearward so that (2) front bolts can be removed. Remove bolts.
- Move seat tracks so that they are flush with the bottom of the seat
- Disconnect negative battery terminal so that the vehicle is no longer powered

Seat Removal (Continued)

- With the negative battery terminal disconnected, disconnect power seat connection (Beige Connector) and lumbar power connector (Gray Connector).



Seat Removal

- Remove seat from vehicle and place on clean, sturdy workbench.



Recliner Handle Removal

- Passenger Seat- If equipped
- Using a flat blade screwdriver, remove retainer clip from back of recliner handle
- Grasp handle by base and remove by pulling away from the seat.
- Re-attach spring clip to handle and set aside for re-installation



Backrest Cover Removal

- Grasp plastic retainer clip on the bottom of the backrest cover
- Using a flat blade screwdriver, pry the two plastic clips apart
- Using the screwdriver, slide the blade so that the clip separates completely



Seat Backrest Removal

- Locate the (2) zipper flaps at the lower side of the backrest
- Untuck from inside the seat
- Using a small screwdriver or pick tool, slide the zipper tab upward towards the top of the seat



Backrest Removal

- Using a ratchet and 5.5 mm Socket, remove (2) bolts from the bottom of the hard plastic panel
- Lift panel outward at the bottom and remove from top of seat frame by pushing upward



Backrest Removal

- Using a flat blade screwdriver, remove the plastic retainer clip holding the fabric flap to the seat frame



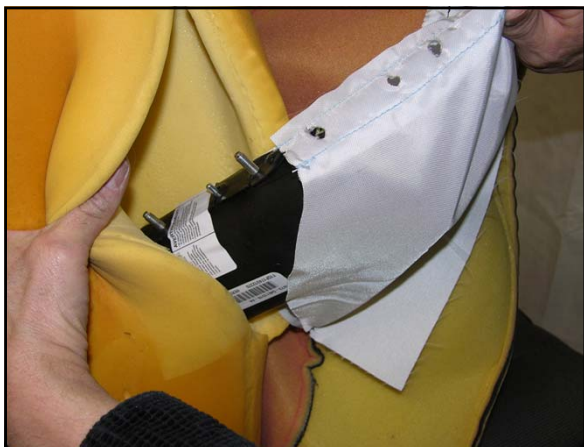
Backrest Cover Removal

- Pull (2) lower flaps of material from the right and left side of the seat
- Fold the upper outer corners of the cover towards the front of the backrest to expose the sides of the foam



Airbag Removal

- Using a ratchet and 10 mm socket, remove the (2) hex nuts retaining the airbag in place
- Loosen the fastener on airbag wire harness from the seat frame
- Carefully slide the airbag module through the slot in the front of the seat
- Use Caution to not pull on Airbag Module Wire harness



Airbag Removal

- Remove white chute material from module
- Be careful not to pull on the air bag module wiring
- Temporarily re-install airbag module



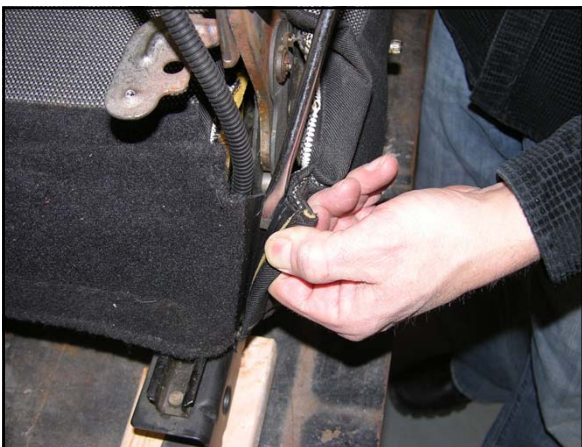
Seat Cover Removal

- Pull loose cover from around Headrest base mounting point



Backrest Foam Removal

- Push out the bottom side of the foam from the frame
- Grasp foam at top side and lift over Headrest post
- Discard foam and cloth cover



Bottom Cushion Cover Removal

- Using a flat blade screwdriver to remove J clip on the drivers lower outside edge
- Continue to remove the other 4 J clips on the outer bottom cover with flat blade screwdriver



Bottom Cushion Cover Removal

- Using a utility knife, cut the inside edge (side nearest seat belt buckle) of the cushion cover for removal.
- Fold the fabric away from the cut and repeat cutting process for the seat foam.



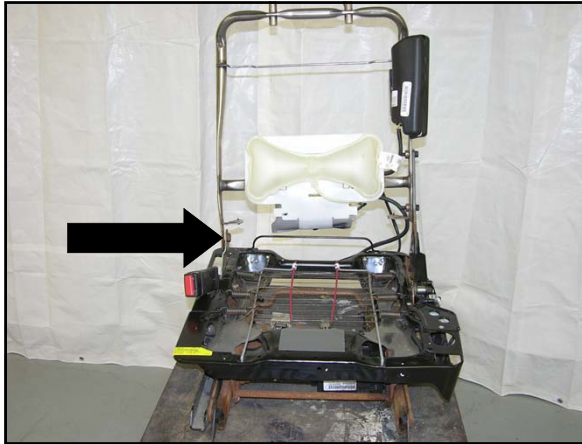
Switch Removal

- Remove Lumbar switch
- Disconnect gray wire connector
- Set aside for reinstallation
- If you break the mounting tab on the lumbar switch, please refer to the web site for repair instructions



Bottom Cushion Removal

- Lift the front edge of the seat foam and pull forward to remove



Seat Disassembly

- The seat is now disassembled.
- Find the black rubber cap in the hardware bag
- Install the cap over the bolt shown with the arrow on the inboard side of the seat back frame



Heated Seat Option

- Locate the seat heater power harness kit (if equipped)



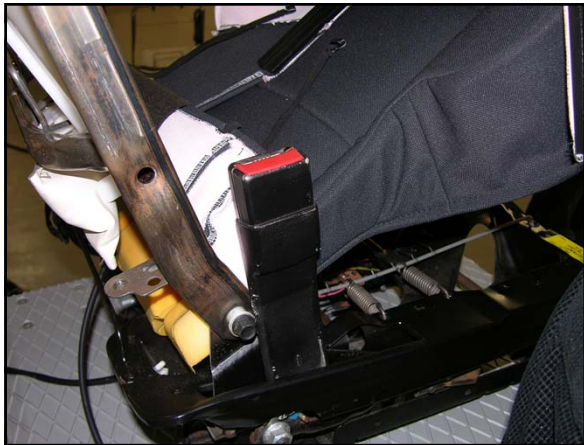
Seat Heater/ Ventilator Switch

- Install the Seat Heater Switch (if equipped)
- Center the switch location in the space forward of the lumbar switch
- Drill a 13/16 inch (20 mm) hole in the lumbar switch bezel toward the front side using a step-drill bit
- Be careful to not under or over drill the hole.



Switch Installation

- Insert the switch through the hole drilled in the lumbar switch plate
- Orient the switch so that the orange indicator light faces upward.



Bottom Cushion Installation

- Install the assembled bottom cushion onto the seat frame
- Align the foam so that it fits properly under the black round bar on the rear of the seat



Bottom Cushion Installation

- Install the white J-clip fastener over the back of the seat foam onto the lower side of the rear frame



Bottom Cushion Installation

- Using both hands, roll the seat cover over the face and sides of the seat foam, as shown
- Lock (4) J-Clips into position on outer seat frame



Lumbar Switch

- Feel side of seat frame for lumbar switch opening
- Using white chalk, trace the metal opening in the seat frame, as shown
- Carefully cut one slot in the middle and then a (V) on each side of the line using scissors or a utility knife.
- Trim back the excess foam (Not the cloth) in the shape of the chalk outline



Lumbar Switch

- Reinstall the lumbar switch
- Align locking tabs and carefully push into place (Do Not Force)
- If the mounting tab broke on removal, mark the location of the two round holes in the seat frame onto the rear side of the switch bezel
- Drill two 3/16 inch (4mm) holes in the switch bezel.
- Use the two black screws provided to mount the bezel.



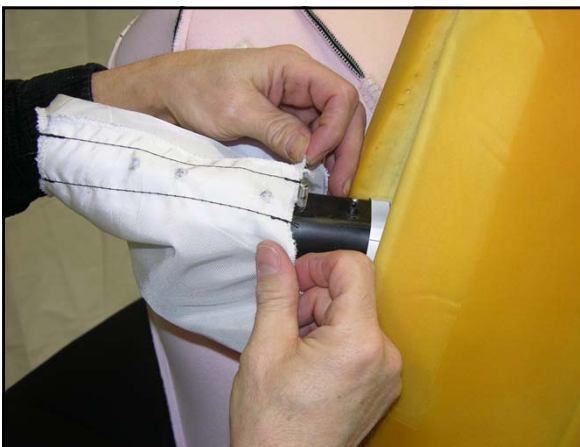
Bottom Cushion

- Install Arrow-shaped fastener on outside edge of seat so that it locks securely into the J-Clip.
- Listen for a “click” sound to ensure proper fastening
- Fasten two black elastic straps to the flex wires on the bottom side of the seat



Backrest Installation

- Slide new Backrest foam onto seat frame
- Align the holes in the top side so that the headrest posts are above the foam as shown
- Push on lower face of foam to finish alignment



Airbag Re-Installation

- Remove the (2) 10 mm nuts from the airbag module and carefully slide through the opening in the seat foam
- Slide the airbag module back into the airbag chute material
- Align the bolt studs so that they are exposed through the provided holes
- Use caution not to pull on wires of airbag module



Backrest Assembly

- Install the J-clip retainer to the round bar on the back of the seat.
- Clip to the top bar, not the lower bar



Backrest Assembly

- Reinstall the Airbag Module using the (2) 10 mm nuts.
- Install the back plate by sliding in place on the top of the frame. Be sure the top of the foam is behind the plate (this plate may not be in all vehicles)
- Install (2) 5.5 mm bolts at the bottom of plate
- Pull seat cover over the outer edges of the seat foam



Backrest Assembly

- Pull down (2) zippers on the back side of the seat
- Tuck the excess zipper material into the seat as shown
- Fasten the two J-Clip fasteners at the bottom of the seat



Backrest Assembly

- Feel the top side of the backrest for the headrest base mounting points
- Find the hole at the center of the mounting point
- Using scissors, poke a hole in the center of the mounting point
- Cut an "X" approximately 3/8 inch (10 mm) in length and pull material around mounting points



Backrest Assembly

- Carefully pull the cover around the X shaped hole cut in the top of the seat cover.



Headrest Cover

- Use a pair of scissors to cut open the bottom side of the cloth headrest cover.
- Once the bottom is open, cut up the side of the cover so that it is easy to remove. Discard cover.
- Use caution not to cut or tear the headrest foam



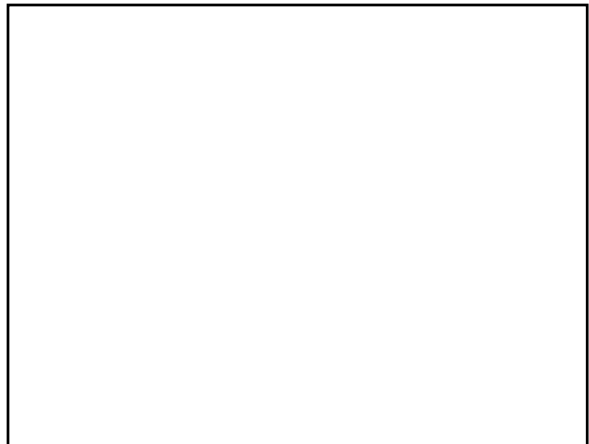
Headrest Cover

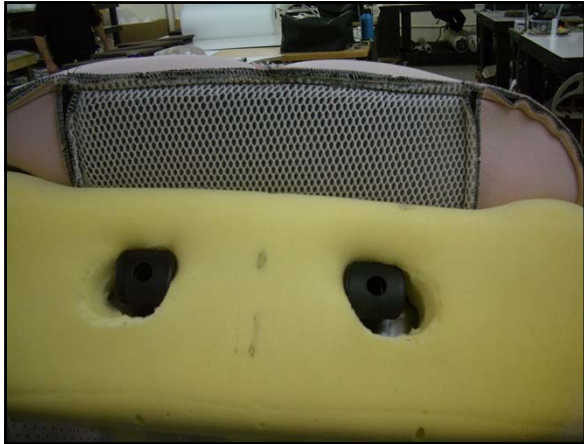
- Fold back the bottom flaps of the headrest cover.
- Starting at the top of the headrest, slip the new cover on like a sock
- Carefully pull until bottom edge of cover is even with the bottom of the foam



Headrest Cover

- Fold over the four flaps and Velcro into place as shown
- Fasten the J-Clip to the Arrow fastener
- Push the Arrow clip until a click is heard, to ensure proper fastening
- Reinstall the headrest into the seat after the seat has been bolted into vehicle





2011 Seat Foam Installation

- Push front edges of opening in foam down so that the headrest retainer is exposed, as shown



2011 Seat Backrest Installation

- Locate Black tree retainer clip in the hardware bag
- Push clip through hole in flap on back side of seat cover
- Insert retainer clip into hole in seat frame as shown



2011 Seat Backrest Installation

- Please return to Page 12 to complete the installation procedure.